



Cornerstone: The Center for Advanced Learning

**MCAT Proctor Timesheet and Attendance Form**

**Pay Rate: \$10.00 Per Hour**

Proctor: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_ Comp. Lab Room #: \_\_\_\_\_

To be processed this form must be accompanied by a **completed** attendance sheet (page 2 of this document). Both forms must be signed and returned to Cornerstone in Gregg Hall. Payroll checks will be issued according to the biweekly payroll schedule.

\_\_\_\_\_  
Signature of Proctor

\_\_\_\_\_  
Date of Session

\_\_\_\_\_  
Payroll Approval

\_\_\_\_\_  
Date

